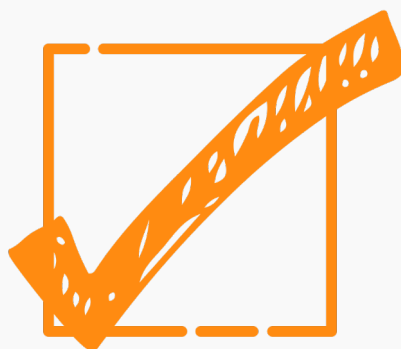




blume

Complete a project.



How to complete a project.

When a project is complete:

1. When the work is complete to your satisfaction you click 'Mark Complete'

£ Blumer Proposal #1

Hourly rate	£40.00 per hour
Duration	10 hours
Blumer will earn	£348.00
Blume fees	£52.00
Total to pay	£400.00

✓ This proposal has been accepted Mark complete

20/03/2024 by Alexander. Read by Blun

b £ Blume's bank transfer of £400 (BLUME-182-1929-1) has been confirmed
20/03/2024 by Blume. Not read yet.

2. Then select how much you want to release – usually the full amount – click 'Mark selected as complete now', and the money will be released to the Blumer.

Mark work as complete

✓ Below are the proposals that you have accepted and paid for, but are not yet marked as complete. Tick the one(s) you wish to complete

Mark complete	Date	Proposal	Total paid	Blumer to earn
<input checked="" type="checkbox"/>	20/03/2024	Blumer Proposal #1 Marked as completed by the Blumer	£400.00	£348.00

📌 You have £348.00 available to release to the Blumer.

How much would you like to release?
The Blumer will receive this amount within 1 working day

Go back Mark selected as complete now

If the Blumer marks it as complete first you will be prompted to confirm by clicking the 'Mark complete' button as before. The money will not be released to the Blumer until you do so.



How to complete a project.

3. Once complete, you can see how much money has been released and when on the project transcript. You can add more work to the project if you wish.

The screenshot displays a project transcript interface. On the left, there are two summary cards: 'Payments' and 'Actions'. The 'Payments' card shows a table with three rows: 'You have paid (inc. fees)' for £400.00, 'Blumer's earnings' for £348.00, and 'Released to Blumer' for £348.00, with a 'Balance' of £0.00. The 'Actions' card has two orange buttons: 'Add more work' and 'Set up another project', with a note about re-hiring. The main transcript area on the right shows a 'Total to pay' of £400.00, followed by a green message: 'This work has been marked as complete by the buyer' (20/03/2024 by Alexander, Read by Blume). Below that is a green message with a 'b' icon: 'Blume's bank transfer of £400 (BLUME-182-1929-1) has been confirmed' (20/03/2024 by Blume, Not read yet). This is followed by a purple message: 'The Blumer marked proposal #1 as complete' (20/03/2024 by Alexander, Read by Blume), and a blue message: 'The buyer has released £348.00 to Alexander' (20/03/2024 by Alexander, Read by Blume). At the bottom, there is a text input field 'Enter message . . .' and a rich text editor toolbar with icons for bold, italic, strikethrough, link, list, quote, emoji, and insert.

Payments	
You have paid (inc. fees)	£400.00 Last payment of £400.00 made on 20/03/2024
Blumer's earnings	£348.00
Released to Blumer	£348.00 Last released £348.00 on 20/03/2024
Balance	£0.00

Actions

[Add more work](#)

Ask the Blumer to do additional work

[Set up another project](#)

If you'd like to re-hire this Blumer, you can invite them to quote on a new project

Total to pay £400.00

✔ This work has been marked as complete by the buyer
20/03/2024 by Alexander, Read by Blume.

b £ Blume's bank transfer of £400 (BLUME-182-1929-1) has been confirmed
20/03/2024 by Blume. Not read yet.

The Blumer marked proposal #1 as complete
20/03/2024 by Alexander, Read by Blume.

£ The buyer has released £348.00 to Alexander
20/03/2024 by Alexander, Read by Blume.

Enter message . . .

B I S

4. You will be emailed the Paid invoice to confirm payment, and as before, all transactions will be available for you to view and download via the Transactions tab on your project.





blume

Complete a project.



blume.life

